

*The Palm Picnic Co.*



*Privacy Policy*

*This Privacy Policy states all the ways The Palm Picnic Co. gathers, uses, discloses and manages a customer/ client's data.*

### **What Information We Collect**

The Palm picnic Co. collections information from you when you request a quote, place an order, or fill out a form.

The information we may collect about you includes

- Personal information, including your full name, email address, mailing address, phone number, bank details (to send back bond or refund) and other contact information
- Other information which may assist us in conducting out business and providing our products and services

We collect personal information about you only when you supply it to The Palm picnic Co. voluntarily.

### **Why We Collect Information**

The personal information you provide will only be used for the purpose for which you have provided it, or for a directly related purpose.

We will not use your personal information to market to you, unless you give implied or express consent to do so.

Information received by The Palm picnic Co. may be used in the following ways:

- To communicate with you via email, mail, phone or social media
- As part of any investigation in relation to you or your activity in which we suspect to be a breach of any of our terms and conditions, serious misconduct or unlawful.
- To manage and enhance our services
- To identify our clients or potential clients
- To provide or offer your services or other benefits
- To add your name to our customer reviews section if you leave a review

### **Disclosing Information**

We do not disclose your information unless:

- There are reasonable ground to believe that disclosure is necessary to protect ours or others' rights, property or safety
- The disclosure is permitted, authorised or required by law
- The disclosure is for a primary purpose for which the information was collected
- The disclosure is necessary for a legal or equitable claim
- You give permission
- We use your first name and/or initial for our customer reviews section

### **How We Store Your Information**

We may store your personal information in hard copy or electronically in our ordinary IT systems for a period that is appropriate for the purpose of which it was provided.

### **Changes To Our Privacy Policy**

The Palm Picnic Co. reserves the right to change the privacy policy at any given time. When done so, it will be published on our website. We advise you to refer back to this policy regularly.

### **Contact Us**

If you have any queries in regards to this Privacy Policy, please contact us at [thepalmpicnicco@gmail.com](mailto:thepalmpicnicco@gmail.com)